



مجلس أبوظبي للجودة والمطابقة  
ABU DHABI QUALITY & CONFORMITY COUNCIL

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# ABU DHABI OCCUPATIONAL TERMS

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**Assistant Electrical Engineer**



25 JULY 2017  
FIRST EDITION



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## Amendment Page

This Amendment Page is updated and issued with each set of revised and/or new pages of the document to help ensure that each copy of this Abu Dhabi Occupation Term (ADOT) contains a complete record of amendments.

This Occupational Term is a live document which can be amended when necessary. QCC can review stakeholder comments in order to review and amend this document; ultimately resulting in an issuance of an updated version, if necessary.

<b>Log of Amendments</b>						
<b>Amendment</b>			<b>Discard</b>		<b>Insert</b>	
<b>No.</b>	<b>Date</b>	<b>*Sections Changed</b>	<b>Page(s)</b>	<b>Issue No.</b>	<b>Page(s)</b>	<b>Issue No.</b>

## About the Abu Dhabi Quality & Conformity Council

The Abu Dhabi Quality and Conformity Council (QCC) was established by law No. 3 of 2009, issued by His Highness Sheikh Khalifa Bin Zayed Al Nahyan, President of the UAE. QCC is responsible for the development of Abu Dhabi Emirate's Quality Infrastructure, which enables industry and regulators to ensure that products, systems and personnel can be tested and certified to UAE and International Standards.

Products and services certified by QCC receive the Abu Dhabi Trustmark. The Trustmark is designed to communicate that a product or system conforms to various safety and performance standards that are set by Abu Dhabi regulators.

## Foreword

The QCC, along with relative stakeholders, had developed occupational terms for 21 unique occupations in the construction sector. This was required because of a high dependence on migrant labor to fill key technical roles in the skilled trades and concerns about the productivity of the industry where skills investment is inconsistent.

The occupational terms are professional standards that personnel must meet in order to perform the jobs they are assigned to produce quality outcomes. In addition, it is required that any person working on the design, construction, installation, operation or maintenance of Electrical Installations in the Emirate of Abu Dhabi must work in accordance with the requirements of the Electricity Wiring Regulation and others any related regulations issued by the Department of Energy

The Government of Abu Dhabi, under the leadership of His Highness Sheikh Khalifa bin Zayed Al Nahyan, President of the UAE and Ruler of Abu Dhabi, and His Highness Sheikh Mohamed bin Zayed Al Nahyan, Crown Prince of Abu Dhabi, Deputy Supreme Commander of the UAE Armed Forces and Chairman of the Abu Dhabi Executive Council, has invested heavily, and at high levels of professionalism and safety, in the Infrastructure of Abu Dhabi. Therefore, it is crucial and obligatory to encourage the presence of skilled workmanship to maintain the quality infrastructure value in the Emirate of Abu Dhabi in particular and the United Arab Emirates in general.



## Acknowledgments

The QCC would like to thank the members of the working group listed below:

Sr.	Name	Entity
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## Occupational Terms

No.	Field	Details														
1.	Occupation (Standard Unit)	Assistant Electrical Engineer														
2.	Description	This standard specifies the outcome required to handle job responsibilities, schedules and ensuring performance of work are being followed														
3.	Unit type	<input type="checkbox"/> Knowledge and Skills    OR <input checked="" type="checkbox"/> Application														
4.	Elements	<table border="1"> <thead> <tr> <th>No.</th> <th>Element</th> </tr> </thead> <tbody> <tr> <td>E1</td> <td>Ability to help in all site reports preparation</td> </tr> <tr> <td>E2</td> <td>Ability to follow and read all electrical drawings, diagrams, and understanding the international standards and local code and regulations.</td> </tr> <tr> <td>E3</td> <td>Ability to properly communicate all required information to the concerned project team members to take the proper actions.</td> </tr> <tr> <td>E4</td> <td>Ability to help in all site issues and requirements</td> </tr> <tr> <td>E5</td> <td>Verify/Monitor the adherence to health and safety requirements by all project team members.</td> </tr> <tr> <td>E6</td> <td>Confirm the compliance with all project requirements and specifications from project initiation and up to projection handing over.</td> </tr> </tbody> </table>	No.	Element	E1	Ability to help in all site reports preparation	E2	Ability to follow and read all electrical drawings, diagrams, and understanding the international standards and local code and regulations.	E3	Ability to properly communicate all required information to the concerned project team members to take the proper actions.	E4	Ability to help in all site issues and requirements	E5	Verify/Monitor the adherence to health and safety requirements by all project team members.	E6	Confirm the compliance with all project requirements and specifications from project initiation and up to projection handing over.
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E5	Verify/Monitor the adherence to health and safety requirements by all project team members.															
E6	Confirm the compliance with all project requirements and specifications from project initiation and up to projection handing over.															
5.	QF Emirates level	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8 <input type="checkbox"/> 9 <input type="checkbox"/> 10														
6.	Function	<input type="checkbox"/> Policy and strategy    QF 9-10 <input type="checkbox"/> Managing    QF 7-8 <input type="checkbox"/> Specifying    QF 6-7 <input type="checkbox"/> Controlling    QF 6 <input type="checkbox"/> Maintaining capability    QF 4-6 <input checked="" type="checkbox"/> Performing/carry out    QF 1-4														
7.	Entry information and prerequisites	<ul style="list-style-type: none"> <li>Electrical Engineering Diploma certificate or equivalent qualification</li> </ul> <p>Note: Equivalent qualifications may include but not limited to the following areas: Electromechanical, Electronics, Control, Mechatronic, Power and Communication.</p>														



No.	Field	Details	
8.	Grading	<b>Application unit:</b> <i>Competent/Not Yet Competent</i>	
9.	Industry sector	Construction , Energy, Electrical Works (internal wiring) & Maintenance	
10.	Developed by	Government Entities	Abu Dhabi Quality & Conformity Council, , National Qualification Authority, Abu Dhabi Distribution Company, Al Ain Distribution Company
11.	Endorsement date	TBD	
12.	Frequency of review	2 Years	
13.	Version No.	1	
14.	ISCO-08	International Standard Classification Of Occupations It is considering as reference see reference page Minor Group 741 – Electrical Equipment Installers and Repairers Unit Group 7411 – Building and Related Electricians	
15.	Years of Experience	5 Years Or 2 Years of UAE Practical Experience in Electrical Installation Work	

## Key terms

Term	Description
Health and Safety Regulations	Good knowledge of health and safety requirements, To make sure that the project team members are fulfilling the safety requirements
Hazard	Any substance, physical effect, or condition with potential to harm people, property or the environment.
Low Voltage	An a.c. voltage below 1000V between phases, or below 600V between any phase and earth or, a d.c. voltage below 1500V between conductors, or below 900V between any conductor and earth.
High Voltage	An a.c. voltage greater than Low Voltage and less than 36 KV between phases or 21 KV between any phase and earth
Live Electrical Lines	Cables or wires, which connected to the source of power and the power switch is on.
Permit to Work	System is a formal recorded process used to control work which is identified as potentially hazardous and allows central control and ongoing monitoring of higher risk activities to ensure the activities are authorized, carried out by qualified personnel
Lock out /Tag out	Is defined as the introduction of device to isolate energy sources & placement of tag on isolated device to show that equipment is out of service for repair or maintenance work
Earthing & Grounding	The conductive mass of Earth, whose electrical potential(Voltage) at any conventionally taken as Zero
Risk	Risk is the product of the measure of the likelihood of occurrence of an undesired event and the potential adverse consequences which this event may have upon: <ul style="list-style-type: none"> <li>· People – injury or harm to physical or psychological health</li> <li>· Environment – water, air, soil, animals, plants and social</li> </ul> $Risk = frequency \times consequences$
Personal Protective Equipment (PPE)	Any device, appliance or equipment (including clothing or sunscreen affording protection against the weather) designed to be worn or held by an individual for protection against one or more health and safety hazards, or minimize their exposure to workplace risks. It includes, but is not limited to, items such as facemasks and respirators, eye protection, high visibility clothing, coveralls, goggles, helmets, safety harnesses, gloves and footwear.
Building diagram	A technical drawing of a structure or building that is drawn in a scale that is proportionate to its real-world dimensions. Building drawings include site plans, floor plans, elevations and sections. Drawings that provide additional specific/specialist details are known as Coordination Drawings.
Load schedule	Schedule shows the details of the electrical circuit including wire size, protective device rating , connected and diversity load for each circuit
Cross Section	A section is a type of building drawing. It represents a vertical plane cut through the structure.



Elevation	An elevation is a type of building drawing. It is a drawing of the exterior or interior of a building or structure as seen from a horizontal position - without dimensional perspective.
Floor plan	A floor plan is a building drawing. It is a drawing to scale showing a view from above, of the relationships between rooms, spaces and other physical features at one level of a structure.
Electrical Layout drawing	Is a type of drawing that shows information about power, lighting and communication point's positions in combination with architectural drawings.
Site Plan	A site plan is a type of building drawing that shows a new or existing building's position in relation to the boundaries of the block of land.
Wiring diagram	Is a type of drawing that shows the detail of the connection between the electrical lighting , power and other electrical equipment with its supply
Isolated	Disconnected from all possible sources of electrical energy by opening of switches, opening or withdrawal of circuit- breakers, removal of fuses, links, connections and the like and rendered incapable of being energized unintentionally. Isolation of refrigerant gas lines.
Cord	A cord to conduct power to an electrical appliance.
Terminate	The connection of a cable or cord to any electrical apparatus.
Work instructions	Written or verbal description of the work to be undertaken by an individual or work team.
Electrical wiring regulations	Rules established by the electrical regulator that govern the design, construction, installation, maintenance and operation of safe and efficient Low Voltage (LV) Electrical Installations in all Premises within the Emirate of Abu Dhabi.
Connected Load	The aggregate load of Appliances and other electrical equipment at a Premise.
Diversified Load	The load at a Distribution Board, at the Electricity Intake or at any other point in an Electrical Installation.
Connection Point (CP)	the point which defines the boundary between the Owner's Electrical Installation installed at a Premises and the main cable or equipment owned by the Distribution Company.
Distribution Board	an assembly designed for housing isolation switches and Protective Devices and for connecting multiple Circuits, including their associated neutral and Earth Conductors.
Electrical Installation	An Electrical Installation comprises any fixed or temporary cable, switchgear or other electrical equipment or apparatus within a Premises or other place where there is an electricity supply (including outdoor locations). Fixed or portable electrical Appliances are not considered part of the Electrical Installation, although these Regulations do include requirements for the connection of Appliances (e.g. plugs and socket-outlets).
Electrical Installation Certificate	a certificate in the format indicated in these Regulations which is issued by a Licensed Contractor after completion of work on an Electrical Installation and provided to the Customer or Owner of the Premises.
Licensed Contractor	A person, entity or company which has been assessed by the Distribution Company as competent to work on Electrical Installations and issued a Competency Licence by that Distribution Company.
Premises	Any occupied or unoccupied land, structure, building, enclosure or other place. Such locations include, but are not limited to, apartments, villas, offices, shops, warehouses, hotels, commercial complexes, leisure complexes, public buildings, parks, farms, temporary Electrical Installations, entertainment arenas, construction sites, tents, outbuildings, caravans, street lighting and traffic signs.

## Performance Criteria

**Element:** Ability to help in all site reports preparation

PC 1.1	To be able giving the proper information to engineer
PC 1.2	To coordinate with all site supervisors and Be able to collect progress information

**Element:** Ability to follow and read all electrical drawings, diagrams, and understanding the international standards and local code and regulations.

PC 2.1	Good knowledge of local internal wiring regulations (such as EWR) and international practices is a requirement
PC 2.2	Be able to read all shop drawings and diagrams

**Element:** Ability to properly communicate all required information to the concerned project team members to take the proper actions.

PC 3.1	To have good communication skills
PC 3.2	To able to make proper decisions to make sure that work carried is according to the planned schedules and at the same time meeting the requirements

**Element:** Ability to help in all site requirements and issues

PC 4.1	Good knowledge in site requirements and internal wiring to meet plan and project program
PC 4.2	Prepare list of site requirements

**Element:** Verify/ Monitor the adherence to health and safety requirements by all project team members and Applicable health and safety regulations and standards including OSHAD-SF, Requirements about good knowledge of Emergency preparedness and Response requirements

PC 5.1	Good knowledge of health and safety requirements and Applicable health and safety regulations and standards including OSHAD-SF
PC 5.2	To make sure that his team members are fulfilling the safety requirements

**Element:** Confirm the compliance with all project requirements and specifications from project initiation and up to projection handing over.

PC 6.1	To be able to identify project milestones and any constraints
PC 6.2	To make sure that all related project objectives and activities are carried out according to the plan

## References

- <http://www.ukstandards.org.uk>
- [www.nsdindia.org/nos](http://www.nsdindia.org/nos)
- [www.oshad.ae](http://www.oshad.ae)
- <https://qcc.abudhabi.ae/Documents/ADDC%20Electricity%20Sector%20Approval%20Process.pdf>
- **Process for Approval of Licensed Contractors in the Emirate of Abu Dhabi ,  
Department of Energy of Abu Dhabi Emirate**
- **The Electricity Wiring Regulations (Third Edition) 2014 , Department of Energy of Abu  
Dhabi Emirate**
- [http://www.ilo.org/wcmsp5/groups/public/---dgreports/---dcomm/---  
publ/documents/publication/wcms\\_172572.pdf](http://www.ilo.org/wcmsp5/groups/public/---dgreports/---dcomm/---publ/documents/publication/wcms_172572.pdf)